

Transport & haulage

Accurate vehicle costing, seamless handling of your day-to-day client management and efficient load and journey planning are all essential to your profitability.

Integration with your business-specific applications puts an end to re-keying, centralising everything from payments and remittances to management reports. Linking with your third-party logistics software provides real-time visibility of your position in the supply chain and tight, electronic audit trails across your delivery network. Powerful job costing functionality can be configured on a 'log book' basis, providing instant information on the statuses of every component within your fleet.

Your solution is completely geared to global trade, supporting any number of currencies and exchange rates. You can operate in any language of your choice and configure your descriptions to suit the terminology used within your business. This solution is ideal for freight forwarders, cargo handlers and courier services.



“Centralising the accounts has led to significant improvements in efficiency and helped to boost cash flow. Indeed, business has increased substantially since our solution was implemented but there has not been a corresponding increase in our staffing levels. This success can be accredited directly to the software itself.”

Adam Waller

Waller Transport Services

Return load specialists

Access customers in this sector

- Birmingham International Airport
- Waller Transport Services Ltd
- C Butt Limited
- M&S Shipping International
- IDS Logistics (UK) Ltd

Management reporting

From boardroom basics to business intelligence, analytics, dashboards and alerts, all your key information is presented in a range of graphical formats, delivered to your schedule and available on demand - whether you're on the internet, in the office or using your iPhone.

Budget and actual comparisons are readily available, month by month, year on year, for as long as you require. Vehicle costing, pence per mile, profit per journey and customer rankings help you plan and run your business successfully.

Contents

Management reporting
Accounting for carbon emissions
Vehicle costing & fleet management
Operations planning
Project management
Customer relationship management
Sales orders
Multi-currency & multi-language
Credit control
Procurement & supplier management
Document management
Workflow forms
Financials & accounting
Cash management
HR & payroll
System-wide benefits

Accounting for carbon emissions

Measure, manage and reduce your business carbon footprint. Working alongside carbon emission experts DEFRA and the Carbon Trust, we've created a fully integrated module that automatically creates a detailed carbon usage of your daily business activity.

With standard reporting and budgeting tools, everything from utility bills to travel is easily analysed alongside the rest of your business information. From raising environmental awareness to identifying energy and cost savings, it's the smartest way to take control of your organisation's carbon footprint without extra cost or complexity.

Vehicle costing & fleet management

Every vehicle can be tracked in detail across a user-definable range of headings, helping you track cost per mile per vehicle type and expense type. With full information constantly updated you can win more business from competitive quotes that return a profit. Customers and individual contracts can be managed as projects, collating all of the operating costs to show P&L by load, by contract and by customer.

Operations planning

Full integration between the sales, inventory and stock control elements of your solution and any of your industry-specific applications (such as warehouse management, route planning and vehicle tracking software) provides complete visibility of all your operations and an efficient system where data needs entering only once.

Project management

Whether you're responsible for scheduling resources or assigning costs, managing income recognition or analysing WIP, you can track every cost at every stage of your project for total clarity on your financial position. Budgets are quick to create and easily

flexed while our easy-to-use web-based solution provides efficient capture of project costs, timesheets and expenses for fast and accurate billing.

Customer relationship management (CRM)

Manage the full prospect/customer lifecycle, through effective marketing campaigns, field sales, telesales and account management.

Tight integration of CRM with all your other business and financial applications enables detailed customer profiling and targeted cross-selling. Visibility of all customer-related data through a single interface combines key information to ensure all your customer-facing staff have all the information they need.

Sales orders

Full visibility of stock levels, availability, special terms and purchase history speeds order entry. Template-orders and repeat billing tools help your sales team add value through up-selling and cross-selling. Flexible account statuses and multiple authorisation levels ensure every order is validated. Picking routines assist packing and cost-effective route management and all orders are tracked from initial entry, from estimate or pro forma through to delivery and sign off.

Multi-currency

Your solution is completely geared to global trade, supporting any number of currencies and exchange rates. To make life even easier, you can set defaults for customers and suppliers so that the system always proposes transactions in an appropriate currency. Alternatively, customers and suppliers can transact in any number of currencies if they choose.

Multi-language

You have the freedom to operate in any script-based (Western) language of your choice. Each of your staff can choose the language they wish to use as standard, enabling you to have different languages on each terminal.

Screen labels and prompts (such as alerts and warnings) can be changed at any time. You have total control over the content, which can reflect the terminology used by your specific industry.

Credit control

Fully integrated credit control empowers your staff to reduce debtor days and increase cash flow. Role-based debt allocations coupled with automated reminders ensure the right action is taken at the right time.

Payment promises are immediately visible, and debtors who breach their credit limit are tracked and analysed. While on the phone, staff can drill down to source documents such as invoices and statements and email them direct from the system for on-the-spot resolution.

Procurement & supplier management

Negotiating prime terms, retaining control over budgets and handling your sub-contractors, can all be managed and analysed with speed and accuracy. Purchase requests can be submitted online by remote staff and consolidated centrally to increase your buying power.

n-built authorisation workflow ensures that all purchases are budgeted for and approved before hitting your invoice register or purchase ledger. Supplier records keep a lifetime history of what you've bought and when, providing full analysis by purchase category and type.

Document management

Every document, from board packs and purchase invoices to driver logs and customer signatures and correspondence, can now be scanned, indexed and filed into a space-saving electronic archive. Digital documents generated by computer need never be printed and can be added automatically to the store, which is password-protected, easily backed up and also accessible via the web.

Workflow forms

All your business information can be captured and all your paper-based forms and documents can be duplicated in an on-screen digital form with the layout of your choice.

Workflow ensures each form takes a pre-defined path as they move between your staff and managers for extra information, authorisation and sign off. Alerts are sent by email and SMS to advise if a procedure is delayed, breached or ready to action.

Financials & accounting

Powerful reporting, drill-down and ICAEW-approved audit trails provide instant access to the information you need to make informed strategic decisions.

Customer records keep a lifetime history of what's been bought, when, and at what price. From the financial core powering the analysis and presentation of data, to budgeting, cash flow forecasting and asset management, all your tasks are made faster, simpler and more effective.

Cash management

Cash collection and authorisation of payments is made easy while automated reconciliation makes managing large transaction volumes fast and accurate. Robust and flexible forecasting tools enable you to cope with the most demanding cash flow scenarios, pre-empting financial pitfalls and helping you to project forward balance sheets and working capital requirements.

HR & payroll

Integration with timesheets, expenses and third-party applications such as key card entry systems bring timely, accurate data into one place for prompt processing. Fully HMRC-approved, your payroll can handle any combination of pay types and deductions. Cut paper wastage and reduce bottlenecks with e-payslips.

Detailed personnel information is enhanced with a series of easy-to-use tools which enable your HR department to manage everything from recruitment to absence tracking, analysis and appraisals.

System-wide benefits

Robust and scalable, fast and secure, there's no practical limit to the number of records and transactions you can process. Multi-language and multi-currency, your system comes with ICAEW-approved audit trails that can be kept indefinitely. With drill-down, 360 degree data views and online access, there's only one place to look for analysis and information.

Who we are

Access will give you the advice, tools and clarity you need to make effective decisions, quickly and with certainty.

As both a business-focused consultancy and a specialist software developer, we combine our innovative software with practical experience to deliver a solution that's exactly right for you and your business.

You can rely on us to provide you with a solution that's simple, proven and relevant to your company. We have over fifteen years' experience of developing software here in the UK and our regional consultants have tailored and implemented this software all over the UK and Ireland.

The expertise we've gained gives us an unbeatable ability to accurately assess your needs and deliver maximum impact with ease and confidence. We've won many awards over the years and have once again been voted best 'Mid-tier Software Package' at the Accountancy Age awards and also separately by our customers.

All our software is accredited by industry bodies including the Inland Revenue, the Institute of Chartered Accountants, the Business Software Developers Association and Microsoft.

We believe your solution must be ready for the future, as well as right for today. We design and own our software, so we can continually innovate to meet your changing needs as well as those of your industry. For instance, we worked with the Carbon Trust and DEFRA to create a way for your organisation to measure its carbon footprint without adding extra administration or complexity to your current processes.

Because your business will constantly evolve, we provide a software solution that grows with you. Our modular software covers a complete range of business, financial and administration processes and can be flexed to give you the precise view of your business that you need at any time.

Our supportive consultants combine their first-class software expertise with in-depth industry knowledge to constantly improve and simplify your business processes so that your solution delivers maximum value and a continual return on investment.

We are driven to deliver high impact, straightforward solutions. We believe in sustainable business and demonstrate best practice. We are committed to reducing our own carbon footprint. We want to help make your business more competitive and successful.

With Access, you can be sure you've got the clarity you need to reach your business goals.

Further information

For further information on Access solutions, please telephone us on **01206 322575**, email **info@theaccessgroup.com** or, alternatively, visit our website at **www.theaccessgroup.com**